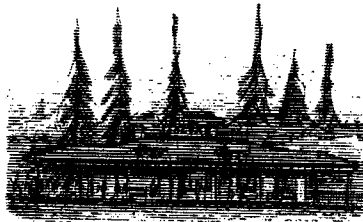


P.O. Box 702
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Colfax, CA 95713



530-346-2313
Fax 530-346-6214

CITY OF COLFAX

January 11, 2012

SUBJECT: RFQ FOR INSPECTION SERVICES FOR COLFAX WWTP POND 3 LINER

To Whom It May Concern:

The City of Colfax is currently soliciting Statements of Qualifications (SOQ) for a Construction Inspector. The City is preparing to solicit bids in January 2012, for lining of a 9.7 acre pond at the City's Wastewater Treatment Plant. The construction effort will include dewatering, tree removal, solids re-grading, fencing, and an HDPE liner. A construction contract should be awarded by May and the construction duration is estimated to be 120 days.

The City desires the services of a qualified Construction Inspector to represent the City and provide oversight of the daily activities, so that improvements are built according to City-approved plans and specifications. The Inspector will report to the City Engineer, and is expected to manage the daily activities associated with the work, provide good documentation, and represent the City in a professional manner.

Inspection experience with public agency pond liner projects is highly desirable. The Inspector should have computer software skills (i.e., MS Word, Outlook, and Excel), and have the ability to correspond via phone and email. The City may provide a workspace (no computer) out at the WWTP.

If you are interested in responding to this RFQ, please email me at alan.mitchell@ponticelloinc.com. I will send you a copy of the City's standard Consultant Agreement, and let you know how to schedule a site visit and/or receive a set of construction documents, if desired.

Please provide 4 copies of your Statement of Qualifications, specifying your Construction Inspector's job history, qualifications, pertinent experience with similar projects, and the 2012 hourly rate and reimbursable expenses for the individual. The SOQ should be no more than 5 single-sided pages, not counting the cover letter and rate schedule.

Submit this information to my attention - Alan Mitchell, Ponticello Enterprises, 1216 Fortna Avenue, Woodland, CA 95776, (530) 668-5883; by 3:00 p.m. February 10, 2012. The City will review the information and either make a selection based solely on the SOQ's, or ask a short list of Inspectors to come in for an interview.

Thank you, and Happy New Year!

Sincerely,

A handwritten signature in black ink, appearing to read "Alan Mitchell".

Alan Mitchell, P.E.
Colfax City Engineer
Ponticello Enterprises Consulting Engineers